



DNA Subcommittee

November 7, 2025

Division of Criminal Justice Services

80 South Swan Street, Room 118, Albany, NY

Videoconference Locations:

301 West 17th Street, Austin, TX

9040 Town Center Parkway, Lakewood Ranch, FL

9:12 AM – 10:10 AM

DRAFT MEETING MINUTES

DNA Subcommittee Members in Attendance:

Michael Coble, Ph.D.

Kathleen Corrado, Ph.D.

Jenifer Smith, Ph.D.

Amanda Sozer, Ph.D.

DCJS Staff in Attendance:

Taylor Aaron

Dean DeFruscio

Colleen Glavin, Esq.

Katherine Mayberry

Shelley Palmer

Brianna Robinson

Lindsey Rockwell

Matthew Schrantz, Esq.

Elizabeth Suparmanto

Other Attendees:

Michelle Adams- New York State Police Crime Laboratory

Jamie Belrose- New York State Police Crime Laboratory

Jill Dooley- New York State Police Crime Laboratory

Jolin Koch- New York State Police Crime Laboratory

Julie Pizziketti- New York State Police Crime Laboratory

Anthula Vандoros- New York State Police Crime Laboratory

The Chair, Dr. Coble, opened the meeting by stating that the DNA Subcommittee was conducting its meeting in hybrid with members present both in Albany and virtually. Dr. Coble then conducted a roll call to take attendance, and a quorum was established with four voting members (Coble, Corrado, Smith, and Sozer).

*Approximate
Video Times*
00:00:01 –
00:01:16

Dr. Coble then asked for a motion to approve the November 7, 2025, agenda. A motion to approve the agenda was made by Dr. Corrado, seconded by Dr. Smith, and approved unanimously.

00:01:17 –
00:02:08

The Chair then asked Subcommittee members for questions or comments on the minutes from the August 1, 2025, meeting of the Subcommittee. A motion to approve the minutes was made by Dr. Smith, seconded by Dr. Corrado, and approved unanimously.

00:02:10 –
00:03:23

Next, the Subcommittee reviewed Accreditation/Laboratory updates from Monroe County Crime Laboratory, New York City OCME Department of Forensic Biology, Onondaga County Center for Forensic Sciences Laboratory, Suffolk County Crime Laboratory, and Nassau County Office of the Medical Examiner Division of Forensic Services. Representatives from the laboratories were available to answer questions as needed.

00:03:24-
00:14:04

During Accreditation/Laboratory updates, the Subcommittee reviewed the final documentation from the ANAB reaccreditation assessment activity of the Suffolk County Crime Laboratory. The Chair called for a motion to issue a binding recommendation to the Commission on Forensic Science to renew the New York State Accreditation of the Suffolk County Crime Laboratory in the discipline of Biology for the period concurrent with its ANAB accreditation set to expire December 31, 2029. Dr. Smith made the motion, Dr. Corrado seconded the motion, and the motion was approved unanimously.

00:12:16-
00:13:20

The Chair then moved to Old Business. A verbal update was provided by Ms. Palmer on the Partial Match and Familial Search programs. There were no updates regarding CODIS Bulletins.

00:14:05-
00:16:18

In response to the request made at the May 2nd meeting relating to their validation of Next Generation Sequencing, the New York State Police Crime Laboratory presented additional information to the Subcommittee. Following discussion, Subcommittee members stated their willingness to convene a supplementary meeting once additional members were available to vote to approve the use of the technology.

00:16:20-
00:43:50

The Biology Technical Working Group submitted a memo with the Qiagen information requested from the August 7th meeting for review. Mr. Schrantz then provided an update regarding the NIST review reports submitted to the Commission following the August 7th meeting.

00:43:55-
00:47:05

The Chair then moved to New Business. Ms. Palmer provided information regarding the Annual CODIS Security Audits.

00:47:09
00:48:10

The Subcommittee then reviewed disclosures from Monroe County Crime Laboratory, New York City OCME Department of Forensic Biology, Westchester County Department of

00:48:12
00:57:20

Laboratories & Research Division of Forensic Science, and New York State Police Crime Laboratory. Laboratory representatives were available to answer questions.

*Approximate
Video Times*

The Chair then stated that the next meeting of the Subcommittee will take place on February 6, 2026, with the location to be determined. A motion to adjourn was made by Dr. Smith, seconded by Dr. Corrado, and approved unanimously.

00:57:34
00:58:40

Note: Video of the meeting is available at <https://www.youtube.com/user/nyspublicsafety>



DNA Subcommittee

December 4, 2025

Division of Criminal Justice Services

80 South Swan Street, Room 118, Albany, NY 12210

Videoconference Locations:

107 College Place, LSB 122, Syracuse, NY 13244

100 Bureau Drive, Gaithersburg, MD 20899

3500 Camp Bowie Blvd, CBH-629, Fort Worth, TX 76107

500 Montgomery St, Suite 500, Alexandria, VA 22314

11:39 AM – 11:51 AM

DRAFT MEETING MINUTES

DNA Subcommittee Members in Attendance:

Michael Coble, Ph.D.

Kathleen Corrado, Ph.D.

Katherine Gettings, Ph.D.

Amanda Sozer, Ph.D.

DCJS Staff in Attendance:

Taylor Aaron

Colleen Glavin, Esq.

Katherine Mayberry

Shelley Palmer

Brianna Robinson

Lindsey Rockwell

Matthew Schrantz, Esq.

The Chair, Dr. Coble, opened the meeting by stating that this was a special meeting of the DNA Subcommittee. Dr. Coble then conducted a roll call to take attendance, and a quorum was established with four voting members (Coble, Corrado, Gettings, and Sozer).

*Approximate
Video Times*
00:00:09 –
00:00:55

Dr. Coble then asked for a motion to approve the December 4, 2025, agenda. A motion to approve the agenda was made by Dr. Sozer, seconded by Dr. Gettings, and approved unanimously.

00:00:56 –
00:01:48

The Chair then moved to Old Business. Following a brief discussion with laboratory representatives, the Chair called for a motion to issue a binding recommendation to the Commission on Forensic Science to approve the use of Next Generation Sequencing using the MiSeq FGx system with the ForenSeq™ Kintelligence Kit by the New York State Police Crime Laboratory. The motion was made by Dr. Gettings, seconded by Dr. Sozer, and approved unanimously.

00:01:49 –
00:10:37

00:09:30-
00:10:20

The Chair then stated that the next meeting of the Subcommittee will take place on February 6, 2026, with the location to be determined. A motion to adjourn was made by Dr. Corrado, seconded by Dr. Sozer, and approved unanimously.

00:10:41-
00:11:58

Note: Video of the meeting is available at <https://www.youtube.com/user/nyspublicsafety>



November 26, 2025

Pasquale Buffolino, Ph.D.
Nassau County Office of the Medical Examiner Division of Forensic Services Crime Laboratory
1194 Prospect Avenue
Westbury, New York 11590

Dear Director Buffolino,

Congratulations! On November 25, 2025, ANAB made the decision to maintain your organization's accreditation in the Field of Forensic Testing. ANAB is satisfied that your organization meets or exceeds accreditation requirements, including the requirements of your own documented management system.

The report was provided to you during the assessment activity.

The provided ANAB accreditation symbols ([Forensic Testing](#)) may be used to convey your accredited status. An accreditation symbol must not be used in any way which implies accreditation in any area outside of the scope of accreditation. If appropriate, the accreditation symbol may be used on your organization's website, reports, letterhead, business cards, and other official documents. Please refer to [PR 1018 Policy on Use of ANAB Accreditation Symbols and Claims of Accreditation Status](#) for all required information. This policy also provides information on your ability to use a combined mark that contains the ANAB accreditation symbol and the International Laboratory Accreditation Cooperation (ILAC) mark.

The next assessment activity is a Reassessment scheduled for the week of October 18, 2026.

Thank you for your ongoing commitment to quality and the accreditation process. On behalf of ANAB, I extend my sincere congratulations to you. If you have any questions or if ANAB might assist you in any way, please feel free to get in touch with us at qualitymatters@anab.org.

Sincerely,



Jami J. St.Clair
Senior Accreditation Manager

cc: Karen Dooling, Assistant Director
Mark Gil, Quality Assurance Manager
NY DCJS



**Nassau County Office of the Medical Examiner Division of
Forensic Services**

2025 – 17025 – Y3 - Surveillance Assessment Without Witnessing

Prepared by Alexandria Bradley

Data collected on 2025-10-01

ANSI National Accreditation Board

United States

Description

This assessment report summarizes the outcome of the recent accreditation activity. A separate document, the assessment plan, provides information on the type of activity (*e.g.*, reassessment, surveillance activity, scope extension), the date(s) of the activity, the assessment team members, the requirement documents and refers to the scope of the discipline(s) assessed for each location. The assessment plan, together with this report, provide a complete picture of the accreditation activity.

The ANSI National Accreditation Board (ANAB) evaluated the competence of the laboratory and conformance with all applicable accreditation requirements for the scope of accreditation referenced in the assessment plan. Objective evidence of implementation was assessed. The results of an assessment activity are based on a sample of records, locations, and personnel that were available at the time of the activity. Witnessing is an additional technique used in most activities.

REQUIREMENTS:

ISO/IEC 17025:2017 General requirements for the competence of testing and calibration laboratories & ANAB Accreditation Requirements for Forensic Testing and Calibration (AR 3125) evaluated over the accreditation cycle are summarized in the following broad categories:

General requirements related to the laboratory's commitment to impartiality and confidentiality in its activities.

Structural requirements related to the range of activities, management structure, the authority, roles and responsibilities of personnel. Documented procedures which ensure a consistent application of activities and the validity of results.

Resource requirements related to the impartiality of personnel. Requirements for a training program, competency testing, authorizations, and ongoing monitoring to ensure the competence of personnel. Facility and security suitability for activities. Records and procedures for equipment to ensure proper functioning and where applicable, establishment of metrological traceability. Requirements for externally provided products and services.

Process requirements related to the handling of test and calibration items in a manner to maintain the integrity of the item. Requirements for chain-of-custody of items to be tested and appropriate methods and procedures. Ensuring the required performance of the methods along with monitoring the validity of the results. Requirements to ensure results are supported by sufficient technical records and are reported accurately, clearly, unambiguously, and objectively. Procedures for nonconforming work and a documented process for handling complaints. Requirements related to the laboratory information management system protection and integrity of data and information.

Management system requirements related to policies and objectives appropriate for the scope of activities. Requirements to control internal and external documents and records. Requirements to address risks and opportunities and timely, well-documented corrective actions. Requirements for an internal audit program and management reviews.

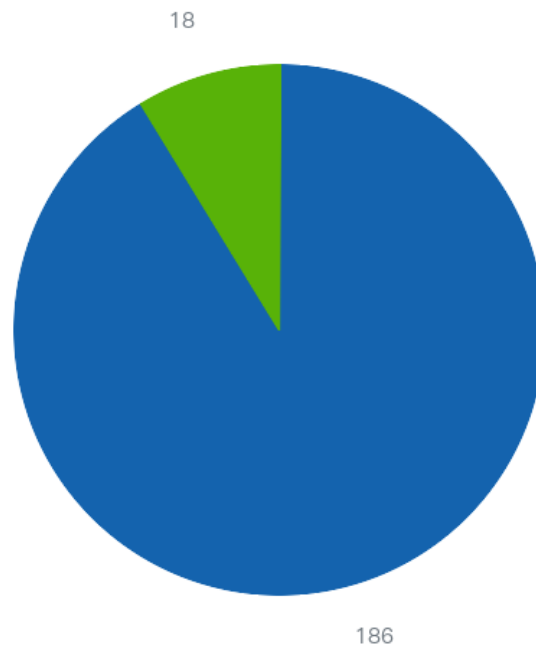
The accreditation activity also evaluates the laboratory's conformance with their own management system requirements.

ASSESSMENT RESULT:

Based on the assessment techniques and a sample of the objective evidence reviewed during the assessment activity, the assessment team found that the laboratory demonstrated competence to operate a management system that fulfills all applicable accreditation requirements, including those specified within their management system.

Any opportunities for improvement or nonconformities identified during this assessment activity are noted below. All nonconformities will be resolved prior to an accreditation decision by ANAB and a summary provided in a subsequent assessment activity report.

Summary of Objective Evidence



Audit Objective Evidence



December 5, 2025

Craig O'Connor
New York City Office of Chief Medical Examiner
Department of Forensic Biology
421 East 26th Street
New York, NY 10016

Dear Director O'Connor,

Congratulations! On December 4, 2025, ANAB made the decision to maintain your organization's accreditation in the Field of Forensic Testing. ANAB is satisfied that your organization meets or exceeds accreditation requirements, including the requirements of your own documented management system.

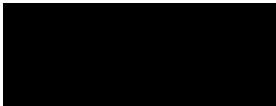
The report was provided to you during the assessment activity.

The provided ANAB accreditation symbol ([Testing](#)) may be used to convey your accredited status. An accreditation symbol must not be used in any way which implies accreditation in any area outside of the scope of accreditation. If appropriate, the accreditation symbol may be used on your organization's website, reports, letterhead, business cards, and other official documents. Please refer to [PR 1018 Policy on Use of ANAB Accreditation Symbols and Claims of Accreditation Status](#) for all required information. This policy also provides information on your ability to use a combined mark that contains the ANAB accreditation symbol and the International Laboratory Accreditation Cooperation (ILAC) mark.

The next assessment activity is a Surveillance Assessment without Witnessing scheduled for October 2026.

Thank you for your ongoing commitment to quality and the accreditation process.

Sincerely,


Nita Bolz
Senior Manager of Accreditation
ANSI National Accreditation Board

cc: Meredith Rosenberg, Laboratory Deputy Director
Kyra McKay, Laboratory Assistant Director/Quality Assurance Manager
New York DCJS
ANAB Office



U.S. Department of Justice

Federal Bureau of Investigation

Washington, D. C. 20535-0001

December 1, 2025

Kerry Annitto
Suffolk County Crime Laboratory
725 Veterans Memorial Highway, Building 487
Hauppauge, NY 11787

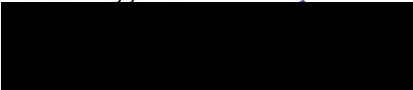
Dear Kerry:

This is in response to the external Quality Assurance Standards (QAS) audit conducted for the Suffolk County Crime Laboratory in Hauppauge, New York from August 11 to 14, 2025.

A review of your audit documentation found the laboratory to be in compliance with the external audit requirement and the FBI Director's Quality Assurance Standards.

Thank you for your assistance in this matter.

Sincerely,



Lisa L. Grossweiler
NDIS Custodian
CODIS Unit
Laboratory Division

1 – Allison Sage (information only)



Commission on Forensic Science



ROSSANA ROSADO
Chair
New York State Division of Criminal
Justice Services

NICHOLAS BANBURY, LT. COL.
New York State Police

PASQUALE BUFFOLINO, PH.D.
Nassau County Office of the Medical
Examiner Division of Forensic Services

JAMES CHITHALEN, PH.D.
New York State Department of Health

LYDIA DE CASTRO
Westchester County Department of
Laboratories and Research Division of
Forensic Sciences

STEVEN EPSTEIN, ESQ.
Barket Epstein Kearon Aldea and
LoTurco, LLP

WILLIAM J. FITZPATRICK, ESQ.
Onondaga County District Attorney

JESSICA GOLDTHWAITE, ESQ.
Legal Aid Society

MICHAEL MARCIANO, PH.D.
Syracuse University

ERIN MURPHY, ESQ.
NYU Law School

SHELLEY PALMER
New York State Division of Criminal
Justice Services

BEVERLY RAUCH
New York State Department of Health

MICHELLI SCHMITZ
Erie County Central Police Services

ANN WILLEY, J.D., PH.D.

January 6, 2026

Alanna Laureano
Westchester County Department of Laboratories and Research,
Division of Forensic Sciences
10 Dana Road
Valhalla, NY 10595

Victoria Williamson
Niagara County Sheriff's Office Forensic Laboratory
5526 Niagara Street Extension
Lockport, New York 14094

Dear Biology TWG Chairs Laureano and Williamson:

At the December 12, 2025, Commission on Forensic Science (Commission) meeting, the Commission discussed the letters from the DNA Subcommittee (Subcommittee) regarding the *Forensic DNA Interpretation and Human Factors: Improving Practice Through a Systems Approach* and the *DNA Mixture Interpretation: A NIST Scientific Foundation Review* papers. A motion was made for the Biology Technical Working Group (BIOTWG) to review and evaluate the recommendations provided to them by the Subcommittee.

The BIOTWG should provide a response regarding the recommendations to both the DNA Subcommittee and Commission on Forensic Science prior to the end of 2026.

Sincerely,



Rossana Rosado
Chair

Attachment
cc: Matthew Schrantz, Esq., Special Counsel



**Division of State Police
Crime Laboratory System**

KATHY HOCHUL
Governor

STEVEN G. JAMES
Superintendent

DR. JILL M. DOOLEY
Director



December 29, 2025

Pamela Sale
Vice President, Forensics
ANSI National Accreditation Board
2000 Regency Parkway, Suite 430
Cary, North Carolina 27518

RE: Change in Management: Assistant Director / NYSP Crime Laboratory System

Ms. Sale:

Please be advised that Major Michael A. Jankowiak will retire as the Assistant Laboratory Director, effective December 30, 2025.

Sincerely,



Dr. Jill M. Dooley

JMD/jdb



**Division of State Police
Crime Laboratory System**

KATHY HOCHUL
Governor

STEVEN G. JAMES
Superintendent

DR. JILL M. DOOLEY
Director



December 29, 2025

Pamela Sale
Vice President, Forensics
ANSI National Accreditation Board
2000 Regency Parkway, Suite 430
Cary, North Carolina 27518

RE: Change in Management: Staff Inspector / NYSP Crime Laboratory System

Ms. Sale:

Please be advised that Major Mary A. Barrette will be appointed to Staff Inspector and will oversee all laboratory system operations, effective January 1, 2026.

Sincerely,



Dr. Jill M. Dooley

JMD/jdb